



# CITY OF SIERRA MADRE

Planning & Community Preservation Department  
232 W. Sierra Madre Blvd. Sierra Madre, CA 91024

Date Received:

Project No.

## PLAN CHECK APPLICATION

Type of Plan Check					
<input type="checkbox"/>	Over-the-Counter			Fee	\$ _____
<input type="checkbox"/>	Full Plan Check	Project Valuation	\$ _____	Fee	\$ _____
		Revised Valuation	\$ _____	Fee	\$ _____
<input type="checkbox"/>	Grading/Drainage	Area of work	_____	Fee	\$ _____
<input type="checkbox"/>	Public Facilities Fee	\$ _____	No. of Units _____	Total	\$ _____

## PROJECT INFORMATION

Property Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_

Floor area of addition: \_\_\_\_\_ Floor area of remodel: \_\_\_\_\_

	Existing	Proposed
Lot size:	_____	_____
Lot coverage:	_____	_____
Gross floor area:	_____	_____

## PROJECT TEAM INFORMATION

Check the box to indicate the party as main point of contact

☐ Property Owner

Name: \_\_\_\_\_ Telephone Number \_\_\_\_\_

Email: \_\_\_\_\_

☐ Architect/Designer

Name: \_\_\_\_\_ Telephone Number \_\_\_\_\_

Email: \_\_\_\_\_

☐ Engineer

Name: \_\_\_\_\_ Telephone Number \_\_\_\_\_

Email: \_\_\_\_\_

Project Address \_\_\_\_\_

First Plan Check		Second Plan Check		Third Plan Check	
Date received		Date resubmitted		Date resubmitted	
Received	Returned	Received	Returned	Received	Returned
Planning		Planning		Planning	
Public Works		Public Works		Public Works	
Structural		Structural		Structural	
Fire		Fire		Fire	
Building		Building		Building	
Applicant		Applicant		Applicant	

<div>Historic Property</div> <div>Yes <input type="checkbox"/> No <input type="checkbox"/></div>	
Planning Case No.	
<div>Planning Commission</div> <div>Yes <input type="checkbox"/> No <input type="checkbox"/></div>	
PC Resolution No.	
Plan Approval	
Planning	
Public Works	
Structural	
Fire	
Building Official	

**Comments**

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