



# City of Sierra Madre Agenda Report

*Rachelle Arizmendi, Mayor*  
*Denise Delmar, Mayor Pro Tem*  
*John Capoccia, Council Member*  
*Gene Goss, Council Member*  
*John Harabedian, Council Member*

*Melinda Carrillo, Secretary*  
*Michael Amerio City Treasurer*

TO: Honorable Mayor and Members of the City Council

FROM: Jill Schofield, Acting Library Services Manager

REVIEWED BY: Gabriel Engeland, City Manager 

DATE: July 25, 2017

SUBJECT: Expenditures of up to \$100,000 of budgeted Friends of the Library Funds for professional architectural and appraisal services.

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## SUMMARY

On July 11, 2017 the City Council directed staff to conduct further research on the concept of repurposing and expanding the existing Recreation Center as a new Library and Community Center funded by the sale of the existing Library property. As a first step, Staff recommends beginning the process to obtain preliminary architectural drawings of the proposed Library and Community Center as well as official appraisals of the value of the current Library property and the adjacent City-owned lot.

Preliminary architectural designs and property appraisals would be used to calculate detailed cost and financial estimates for the proposed project. These detailed financial estimates would allow Staff the ability to further assess the feasibility of moving forward with the proposed project. Preliminary architectural designs will also be used in the process of producing any necessary CEQA or related reports.

Prior to the proposal for expanding the existing Recreation Center as a new Library and Community Center, the Friends of the Library Board had approved \$100,000 in Friends of the Library funding to be used for professional architectural, engineering, and/or related service for the renovation of the existing Library building. The Friends of the Library since clarified that these same funds would be available to support the proposed new facility as an alternative.

Procurement of architectural and appraisal services will be advertised through the City's regular public bid process.

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FOR CITY COUNCIL AGENDA \_\_\_\_\_

ITEM NUMBER \_\_\_\_\_

Expenditures of up to \$100,000 of budgeted Friends of the Library Funds for professional architectural and appraisal services.

July 25, 2017

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### **STAFF RECOMMENDATION**

Recommendation to approve expenditure of up to \$100,000 in budgeted Friends of the Library funds for professional architectural and appraisal services related to the proposed Library and Community Center project.

### **FINANCIAL REVIEW / SOURCE OF FUNDING**

The Friends of the Library approved providing the City with \$100,000 in funding to be used for architectural or related professional services for building or renovation projects associated with Library service during the 2016-17 fiscal year. These funds have been rolled over to the 2017-18 fiscal year and were adopted for capital improvement services by City Council in the 2017-18 budget.

### **PUBLIC NOTICE PROCESS**

This item has been noticed through the regular agenda notification process. Copies of this report are available at City Hall, at the Sierra Madre Public Library, and can be accessed on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).