AGENDA

Community Services Commission
City Council Chambers
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
Monday, December 19, 2011
6:00 p.m.

David Crochetiere, Chair
Pat Alcorn, Vice Chair
Rachelle Arizmendi, Commissioner
Leslee Hinton, Commissioner
Darlene Mathieson, Commissioner
Jeff Shantz, Commissioner
Vacant, Youth Commissioner

CALL TO ORDER / ROLL CALL	**Commissioners Alcorn, Arizmendi, Crochetiere, Hinton, Mathieson, Shantz, (1 youth vacancy)**
PLEDGE OF ALLEGIANCE	**Commissioner Alcorn**
APPROVAL OF AGENDA	**Majority vote of the Commission proceed with Commission business**
APPROVAL OF MINUTES	**November 21, 2011**

COMMUNITY INPUT

At this time, any person may address the Community Services Commission concerning an item that is not on the Agenda. The Commission welcomes your attendance and participation. When addressing the Commission, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Commission's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Community Services Commission on any item if not posted on the Agenda, except that Commissioners or staff may briefly respond to statements made or questions posed by the public, or a Commissioner or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Commissioner or the Commission itself may provide a reference to staff to report back to the Commission at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

ACTION ITEMS AND REPORTS*

1.	**Committee Member Appointment Consideration to the Government-Education Cable Access Committee**	Recommendation to review an application a the vacant community member-at-large seat and appoint to the committee.
2.	**Request for Proposals for Transit Services**	Recommendation to review the Request for Proposal (RFP) for transportation services before staff advertises for submittals.
3.	**Consent Calendar**	**A. Applications for Use of City Facilities** Applications submitted to the City for use of park and public facilities have been reviewed and administratively approved by City staff. Recommendation to receive and file. **B. Contract Classes & Programs Monthly Report** Update of related activities and program details. Recommendation to receive and file. **C. Senior Services Monthly Reports – December** Update of related activities and program details.

Recommendation to receive and file.

D. Recreation Supervisor Monthly Reports – December

Update of related activities and program details. Recommendation to receive and file.

E. Deputy Director Monthly Reports – December

Staff has prepared a status report regarding items of interest to the Community Services Commission. Recommendation to receive and file.

F. Director's Monthly Report – December

Staff has prepared a status report regarding items of interest to the Community Services Commission. Recommendation to receive and file.

4 Commissioner Status Reports Commissioners provide oral reports concerning their respective park facilities or special events.

**ACTION ITEMS*
Regardless of a staff recommendation on any agenda item, the Commission will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Community and Personnel Services Department offices.

NEW BUSINESS AND MATTERS FOR FUTURE AGENDAS

- Sierra Madre Little League Bleacher Improvement Request
- Revised Municipal Code Pertaining to Dogs and Field Accessibility
- Youth/Teen Program Scholarship

ADJOURNMENT

The Community Services Commission may adjourn to their next regularly scheduled meeting on Tuesday, January 17, 2012.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.