AGENDA
SIERRA MADRE TREE ADVISORY COMMISSION

WEDNESDAY, October 19, 2011
7:00 PM
City Hall – Council Chambers
232 W. Sierra Madre Blvd.

Kathleen Blanchard, Chair
Caroline Brown, Vice Chair
Jeff Hall, Commissioner
Bryan Horsman, Commissioner
Bill Robinson, Commissioner
Ilona Volkmann, Commissioner
Roy Leisure, Commissioner

Bruce Inman, Director of Public Works
Liz Cowan, Administrative Intern

CALL TO ORDER/ROLL CALL — Chair Blanchard/Analyst Carlson

PLEDGE OF ALLEGIANCE — A Commissioner shall lead the Pledge of Allegiance.

APPROVAL OF AGENDA — Majority vote of the Commission to proceed with City business.

APPROVAL OF MINUTES — Approval of minutes for the Tree Advisory Commission meeting of September 21, 2011.

STAFF AND COMMISSIONER REPORTS — Brief reports of any conferences attended, individual Commissioner activities, or City staff activities relating to Tree Commission business occurring since the last Commission meeting.

PUBLIC COMMENT

Under the Ralph M. Brown Act, the Tree Advisory Commission is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker for Public Comment will be limited to five (5) continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate Tree Advisory Commission action.

ACTION ITEMS[1]

1. **CONSTRUCTION PROJECTS**

   a.) **Southwest corner of Sierra Madre Blvd. and Sierra Place;** Review a construction project adjacent to two Coast Live Oaks *Quercus agrifolia*. Make recommendations of protection measures for protected trees to remain on or adjacent to property and provide mitigation contingencies.

2. CONSENT CALENDAR

a.) **440 W. Sierra Madre Blvd., SW corner of the lot, near the driveway;** Olive *Olea europaea*

3. TRIMMING, REMOVAL & REPLACEMENT REQUESTS

a.) **390 N. Baldwin Ave., Front #1;** Review a request to check the health and condition of a Blue Gum *Eucalyptus globulus* located in the parkway. Commission may authorize removal or substantial trimming, and determine the replacement species and quantity if removal is authorized.

b.) **492 E. Sierra Madre Blvd., Front #2;** Review a request to trim a Bottle Tree *Brachychiton populneus* located in the parkway. Commission may authorize removal or substantial trimming, and determine the replacement species and quantity if removal is authorized.

c.) **668 E. Sierra Madre Blvd., Side #1-2;** Review a request to remove 2 Box Elders *Acer negundo* located in the parkway. Commission may authorize removal or substantial trimming, and determine the replacement species and quantity if removal is authorized.

d.) **21 W. Highland Ave., Front #1 & 147 N. Baldwin Ave., Side #1-2;** Review a request to check the health and condition of 3 Maidenhair Trees *Ginkgo biloba* located in the parkway. Commission may authorize removal or substantial trimming, and determine the replacement species and quantity if removal is authorized.

e.) **673 Mariposa Ave., Front #1;** Review a request to check the health and condition of an American Sweetgum *Liquidambar* located in the parkway. Commission may authorize removal or substantial trimming, and determine the replacement species and quantity if removal is authorized.

f.) **267 N. Baldwin Ave., Side #1;** Review a request to check the health and condition of a Holly Oak *Quercus ilex* located in the parkway. Commission may authorize removal or substantial trimming, and determine the replacement species and quantity if removal is authorized.

g.) **193 Ramona Ave., Front #2;** Review a request to replace a Jacaranda *Jacaranda mimosifolia* located in the parkway. Commission may determine a replacement species.

h.) **440 W. Sierra Madre Blvd., SE corner of the parking lot;** Review a request to check the health and condition of a Coast Live Oak *Quercus agrifolia* located in the parking lot. Commission may authorize removal or substantial trimming, and determine replacement species if removal is authorized.

i.) **410 N. Michillinda Ave., Front #1;** Review a request to trim a Monterey Pine *Pinus radiata* located in the parkway. Commission may authorize substantial trimming.

4. WATCHLIST REVIEW

a.) **11 N. Mountain Trail Ave.;** Review the health and condition of a Coast Live Oak *Quercus agrifolia* tree located in the parkway. Commission may authorize removal or substantial trimming and determine the replacement species and quantity if removal is authorized.

b.) **205 W. Orange Grove Ave., Side #4;** Review the health and condition of a Coast Live Oak *Quercus agrifolia* located in the parkway. Commission may authorize removal or substantial trimming and determine the replacement species and quantity if removal is authorized.

c.) **71 E. Alegria Ave., #1-3;** Review the health and condition of two Bottle Trees *Brachychiton populneus* and one Jacaranda *Jacaranda mimosifolia* located in the parkway. Commission may authorize removal or substantial trimming and determine the replacement species and quantity if removal is authorized.

d.) **141 W. Highland Ave., #5;** Review the health and condition of an Australian Willow *Geijera parviflora* located in the parkway. Commission may authorize removal or substantial trimming and determine the replacement species and quantity if removal is authorized.

e.) **629 Alta Vista Dr. (across the street);** Review the health and condition of an Olive *Olea europaea* located in the parkway. Commission may authorize removal or substantial trimming and determine the replacement species and quantity if removal is authorized.

5. LARGE TREE PLANTING LOCATIONS

Commissioners may suggest new planting locations they have found after making contact with the property owners and found them to be receptive to a tree planting. Specific sites will be agendized for approval at future meetings following introduction at this agenda item.
Olive Ave.

6. ILLEGALLY-PLANTED TREES

The Commission will discuss how to deal with parkway trees that have been planted without approval.

7. STREET TREE PALETTE REVIEW

The Commission will review the current list of street trees and the frequency with which they are found in the City, and will discuss the process of adding new trees to the Street Palette.

8.	**SUBCOMMITTEE REPORTS**	The Commissioners shall report on any Subcommittee-related activity that has taken place since the September 21, 2011, meeting.
9.	**NEW BUSINESS AND ITEMS FOR FUTURE AGENDAS**	The Commission may request staff to agendize items for future meetings.
10.	**ADJOURNMENT**	The TAC will adjourn to its next regular meeting, to be determined whether held on November 16, 2011, at 7:00 PM at the City Hall Council Chambers, 232 W. Sierra Madre Blvd.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three (3) continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate Tree Advisory Commission action.

[1]ACTION ITEMS

The Tree Advisory Commission will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the Director of Public Works.

LIVE BROADCASTS

Regular Tree Advisory Commission meetings are not broadcasted on Cable Channel 3.
As a courtesy to others, we ask that cellular phones be turned off during the meeting.

MEETING ASSISTANCE

The City Hall Council Chamber is physically accessible and assistive listening devices are available at the meeting. If you require special assistance to participate in this meeting, please call the Director of Public Works' office at (626) 355-7135 at least 48 hours prior to the meeting.