

Sierra Madre Public Library Board of Trustees

Regular Meeting Agenda, July 27, 2011

Library Board of Trustees

Pete Siberell Chair

Catherine Adde Trustee

Glenn Putnam Trustee

Vacancy

Vacancy

Wednesday

July 27, 2011 at 7:00 pm

City Hall Conference Room

232 West Sierra Madre Boulevard

Sierra Madre, CA 91024

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Library business.

APPROVAL OF MINUTES

Approval of Minutes for the Library Board of Trustees Regular Meeting June 22, 2011

TRUSTEE AND CITY COUNCIL LIAISON REPORTS

Brief reports from Trustees and the City Council Liaison relating to City business occurring since the last Library Board meeting

PUBLIC COMMENT

Regarding items not on the Agenda

ACTION ITEMS

1. **APPROVAL OF LIBRARY WARRANTS (Review by Trustee Putnam)** – Recommendation that the Board approves payment of Library Warrants #33092 – 33101 in the aggregate amount of \$12,882.47, a check dated 6/28/11 (number unavailable at this time) including four Library invoices in the aggregate amount of \$179.23, and #33221 – 33230 in the aggregate amount of \$1,552.98.
2. **DISCUSSION - BOARD REORGANIZATION**
Recommendation to accept nominations and elect new officers for the positions of Chair and Vice Chair for fiscal year 2011-2012
3. **DISCUSSION – Library Use Statistics July 1, 2010 to June 30, 2011**
Recommendation to receive and file the end of year statistical report and discuss modifications to the report for fiscal year 2011-2012
4. **DISCUSSION – Library Strategic Plan**
Recommendation to receive and file the Library Strategic Plan Grid Update and provide staff with direction about engaging in a new Library Strategic Planning process

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5. **DISCUSSION – CHILDREN’S LIBRARY REMODEL**

Recommendation to forward a request for City Council consideration to allocate in an amount not to exceed \$17,000 from reserves available in the Library Gift and Memorial Fund

6. **DISCUSSION- PROPOSED DATES FOR SPECIAL MEETINGS**

Recommendation for the Library Board of Trustees to review the proposed calendar and direct Staff to make changes if needed

7. **DISCUSSION –New City Website**

Overview the new City Website

REPORTS

8. **FRIENDS OF THE SIERRA MADRE LIBRARY –**

Informational reports about business and activities of the Friends of the Library

9. **DIRECTOR OF LIBRARY SERVICES –**

Informational reports about library services and activities since the last Board meeting

- a. Summer Reading Clubs
- b. Volunteers
- c. Eureka Institute
- d. Family Place Workshops
- e. Director recruitment

ADJOURNMENT

The Board of Trustees will adjourn to a Regular Meeting at this same place on Wednesday, August 24, 2011

PUBLIC COMMENT: Under the Brown Act, the Board is prohibited from taking action on items not on the agenda, but the matter may be referred to for to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate Library Board action.

PUBLIC HEARING: The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate Board action.

ACTION ITEMS: Regardless of a staff recommendation on any agenda item, the Board of Trustees will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the Director of Library Services.

AVAILABILITY OF AGENDA MATERIALS: Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, are available for public inspection at the public the Sierra Madre Public Library, 440 W. Sierra Madre Blvd., during normal business hours.

MEETING ASSISTANCE: The City Hall Conference Room is physically accessible. If you require special assistance to participate in this meeting, please call the Director of Library Services’ office at (626) 355-7135 at least 48 hours prior to the meeting.