

**AGENDA**  
**REGULAR MEETING**  
**SIERRA MADRE CITY COUNCIL,**  
**COMMUNITY REDEVELOPMENT AGENCY, &**  
**PUBLIC FINANCE AUTHORITY**  
**Tuesday, June 14, 2011**  
**Closed Session 5:30 pm**  
**Open Session 6:30 pm**  
**City Hall Council Chambers**  
**232 W. Sierra Madre Boulevard**

*John Buchanan, Mayor*  
*Josh Moran, Mayor Pro-Tem*  
*MaryAnn MacGillivray, Council Member*  
*Joe Mosca, Council Member*  
*Nancy Walsh, Council Member*

*Nancy Shollenberger, City Clerk*  
*George Enyedi, City Treasurer*

**PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. Comments will generally be limited to three minutes per speaker.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA:**

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

<b>CLOSED SESSION</b>
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**CALL TO ORDER/ROLL CALL**

Council Member/Board Members of the Community  
Redevelopment Agency

**PUBLIC COMMENT**

Regarding Closed Session Items

**RECESS TO CLOSED SESSION REGARDING:**

**CONFERENCE WITH LABOR NEGOTIATOR**

**Pursuant to Calif. Government Code Section 54957.6**

City Negotiators: Elaine Aguilar, City Manager; Elisa Weaver, Director of Community and Personnel Services; and Karin Schnaider, Administrative Services Director

Employee Organization: Sierra Madre Police Officers Association

**CONFERENCE WITH LABOR NEGOTIATOR**

**Pursuant to Calif. Government Code Section 54957.6**

City Negotiators: Elaine Aguilar, City Manager; Elisa Weaver, Director of Community and Personnel Services; and Karin Schnaider, Administrative Services Director

Employee Organization: Classified Employees Association

## **CONFERENCE WITH LEGAL COUNSEL**

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

### **Existing Litigation**

#### **Pursuant to Calif. Government Code Section 54956.9(a)**

Case Name: City of Sierra Madre v. Jeffrey M. Hildreth and Taryn N. Hildreth d/b/a The Sterling Oak; Suntrust Mortgage, Inc., a Virginia Corporation; and does 1-50 inclusive

Case #: GC046442

### **Existing Litigation**

#### **Pursuant to Calif. Government Code Section 54956.9(a)**

Case Name: John Crawford v. City of Sierra Madre; and does 1-50 inclusive

Case #: BS131950

## **OPEN SESSION**

### **CALL TO ORDER/ROLL CALL**

Council Member/Board Members of the  
Community Redevelopment Agency

### **PLEDGE OF ALLEGIANCE & INVOCATION/INSPIRATION**

Council Member MaryAnn MacGillivray

### **APPROVAL OF AGENDA**

Majority vote of the Council to proceed with City  
business.

### **APPROVAL OF MINUTES**

Approval of Minutes from the Community  
Redevelopment Agency session, and the regular City  
Council meeting of May 24, 2011.

### **MAYOR AND CITY COUNCIL REPORTS**

Brief reports of individual Council Member activities  
relating to City business occurring since the last City  
Council meeting.

### **PUBLIC COMMENT**

Regarding items not on the Agenda

### **PRESENTATION**

Recognition of Sierra Madre Community Foundation

### **PRESENTATION**

Introduction of new Traffic Volunteers

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**ACTION ITEMS**

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**CONSENT CALENDAR**

1.
  - a) **ADOPTION OF RESOLUTION NO. 11-56 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution No. 11-56 for payment of City Warrants in aggregate amount of \$810,557.13; Sierra Madre Library warrants in the aggregate amount of \$2,822.30 and Payroll Transfer in the aggregate amount of \$574,787.86 for the fiscal year ending June 30, 2011.
  - b) **AUTHORIZATION OF PAYMENTS ON BEHALF OF CRA**

Recommendation that the City Council approve the \$23,589.00 addition to the revolving note for the demands paid by the City on behalf of the Community Redevelopment Agency.
  - c) **AWARD OF BID FOR FARMERS' MARKET**

Recommendation that the City Council award a five-year contract to Raw Inspiration for all management and marketing of the City's Farmers' Market at new location at Hermosa, just south of Sierra Madre Blvd.
  - d) **CRA RESOLUTION NO. 443 AWARDED A CONSTRUCTION CONTRACT FOR THE REMODEL OF HART MEMORIAL PARK HOUSE/SENIOR CENTER REMODEL TO B-ONE CONSTRUCTION, INC.**

Recommendation that the City Council, acting in its role of Community Redevelopment Agency Board of Directors adopt CRA Resolution No. 443 approving the award of a construction contract to B-One Construction, Inc. in an amount not-to-exceed \$426,960 for the remodel of the Hart Memorial Park House.
  - e) **RESOLUTION NO. 11-38 GRANTING A SPECIAL EVENT PERMIT (T.U.P. 11-23) FOR THE 4TH OF JULY FESTIVITIES**

Recommendation that the City Council approve Resolution No. 11-38 granting a Temporary Use Permit (T.U.P. 11-23) to host the annual 4th of July festivities on July 2, 3, and 4, 2011.

2. **PUBLIC HEARING –  
CONSIDERATION OF:**

- **RESOLUTION NO. 11-43; CRA RESOLUTION NO. 442; AND PFA RESOLUTION NO. 66: A RESOLUTION OF THE CITY COUNCIL ADOPTING THE BIENNIAL BUDGET FOR FISCAL YEARS 2011-2012 AND 2012-2013 AND APPROPRIATING THE AMOUNTS BUDGETED.**
- **RESOLUTION NO. 11-44: A RESOLUTION OF THE CITY COUNCIL SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2011-2012 AT \$8,151,128 IN ACCORDANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA**
- **RESOLUTION NO. 11-45: A RESOLUTION OF THE CITY COUNCIL ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES FOR FISCAL YEAR 2011-2013.**
- **RESOLUTION NO. 11-46: A RESOLUTION OF THE CITY COUNCIL APPROVING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2011-2012.**
- **RESOLUTION NO. 11-49: A RESOLUTION OF THE CITY COUNCIL ADOPTING SALARY MATRICES FOR MEMBERS OF THE SIERRA MADRE CLASSIFIED EMPLOYEES ASSOCIATION, POLICE OFFICERS ASSOCIATION, UNREPRESENTED EMPLOYEE GROUPS (CONFIDENTIAL-EXEMPT AND MANAGEMENT) AND PART-TIME AND SEASONAL EMPLOYEES**

Recommendation that the City Council open the public hearing, receive public comment, discuss, and approve the City of Sierra Madre FY 2011-2013 Biennial Budget as presented; and adopt the various resolutions.

- Resolution No. 11-43; CRA Resolution No. 442; and PFA Resolution No. 66: A Resolution of the City Council adopting the biennial budget for fiscal years 2011-2012 and 2012-2013 and appropriating the amounts budgeted.
- Resolution No. 11-44: A Resolution of the City Council setting the appropriations limit for fiscal year 2011-2012 at \$8,151,128 in accordance with Article XIII-B of the Constitution of the State of California
- Resolution No. 11-45: A Resolution of the City Council establishing a schedule of fees and charges for City Services for fiscal year 2011-2013.
- Resolution No. 11-46: A Resolution of the City Council approving the Statement of Investment Policy for fiscal year 2011-2012.
- Resolution No. 11-49: A Resolution of the City Council adopting salary matrices for members of the Sierra Madre Classified Employees Association, Police Officers Association, Unrepresented Employee Groups (Confidential-Exempt and Management) and Part-time and Seasonal Employees

3. **DISCUSSION –  
PRESENTATION OF THE NEW OFFICIAL  
CITY WEBSITE**

Recommendation that the approve the activation of the new City website at the City’s official web address

[www.cityofsierramadre.com](http://www.cityofsierramadre.com)

and to instruct staff to continue to refine and design the website as a service to the community.

4. **DISCUSSION –  
2011-2012 ASSESSMENT DISTRICTS –  
ENGINEER’S REPORT AND RESOLUTION OF  
INTENTION NO. 11-35; ENGINEER’S REPORT  
AND RESOLUNTION NO. 11-54; LEVY  
ASSESSMENTS AND RESOLUTION NO. 11-55**

Recommendation that the City Council Adopt Resolution No. 11-35, a Resolution initiating proceedings for the levy and collection of assessments in connection with landscaping and lighting districts no. 2 (Fane Street/Windwood Avenue Landscape Maintenance), No. 3 (Central Business District Landscape Maintenance), and No. 5 (Central Business District Parking) for Fiscal Year 2011-2012 and ordering the preparation of an Engineer’s Report; Resolution No. 10-54, approving an Engineer’s Report connection with landscaping and lighting districts no. 2 (Fane Street/Windwood Avenue Landscape Maintenance), No. 3 (Central Business District Landscape Maintenance), and No. 5 (Central Business District Parking) for Fiscal Year 2011-2012; Resolution No. 11-55, declaring its intention to levy and collect assessments in connection with landscaping and lighting district no. 2 (Fane Street/Windwood Avenue Landscape Maintenance), No. 3 (Central Business District Landscape Maintenance), and No. 5 (Central Business District Parking) for Fiscal Year 2011-2012 and setting a time and place for a public hearing.

5. **DISCUSSION –  
STRATEGIC PLAN FROM MARCH 23, 2011,  
RETREAT UPDATE**

Recommendation that the City Council receive and file.

### **PUBLIC COMMENT**

Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

### **PUBLIC HEARING**

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

### **ACTION ITEMS**

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the City Manager.

### **AVAILABILITY OF AGENDA MATERIALS**

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet, are available for public inspection at the public counter at City Hall, 232 W. Sierra Madre Blvd., and at the Library, 440 W. Sierra Madre Blvd., during normal business hours.

### **LIVE BROADCASTS**

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

### **MEETING ASSISTANCE**

The City Hall Council Chamber is physically accessible and assistive listening devices are available at the meeting. If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

### **ADJOURNMENT**

The City Council/CRA will adjourn to a Regular Meeting at this same place on Tuesday, June 28, 2011.