



**City of Sierra Madre**

Disclosure of Enterprise System Information  
SB 272 (2015) Government Code 6270.5

<b>Vendor</b>	<b>Product</b>	<b>Purpose</b>	<b>Data Category</b>	<b>Custodian</b>	<b>Freq. Collected</b>	<b>Freq. Updated</b>
TimeClock Plus	TimeClock Plus	Time Keeping Software	Time Keeping	Human Resources	Daily	Daily
NeoGov	NeoGov HR	Online Applicant System	Applicant Tracking	Human Resources	Daily	Daily
ESRI	ArcGIS	Geographic Information	Mapping, property data, zoning data, Utility Data	Planning & Community	As Needed	As Needed
Active Network	Active - Registration & Reservations	Class Reservations	Recreation Maintenance Software	Community Services	Daily	Daily
INCODE\Tyler	Utility Management	Utility Billing	Water Billing	Management Services	Daily	Daily
Schedule Anywhere	Schedule Anywhere	Employee Scheduling	Time Keeping	Police Department	Daily	Daily
Wittman Enterprise	EMS Billing	Paramedic Response Billing	Fire Dept. Billing	Fire Department	Daily	Daily
INCODE\Tyler	Finance	Finance Management	General Ledger, Budgeting, Purchasing, Accounts Payable, Accounts Receivable, Cash Collections, Job Costing	Finance	Daily	Daily
INCODE\Tyler	Municipal Online Payments	Payment system	Online payment	Finance	Daily	Daily
Microsoft	Exchange	Email System	Enterprise Electronic Mail	Administrative Services	Daily	Daily
Phoenix	Wincite	Parking Permits	Payment of Parking Citations and Permits	Police	Daily	Daily
Apollo	Library Services Products	Library Management	Integrate Library System	Library	Daily	Daily



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Emergency Services	I Am Responding	Fire Response Notification and Reporting System	Fire Department Personnel Management	Fire Department	Daily	Daily
Media of the Foothills	YouTube	Video Recording for Council Meetings	Online Video for Council Meetings	Community Services	As Needed	As Needed
Xerox	Firehouse	Fire Dept. Records Management Software	Fire Dept. software interface for recording and reporting incidents	Fire Department	Daily	Daily
Executive Information Systems	EIS Software	CAD\RMS Systems	Police Dispatch and Records Management System	Police Department	Daily	Daily
iContant	iContact	City wide Email Distribution	Electronic Notifications to the Community	Community Services	As Needed	As Needed

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**Notes:**

Catalog of Enterprise Systems July 1, 2016

In accordance with 6270.5., this document is available on the City's website, and may be requested by the public at the City Manager's office. This document is updated annually. For this document an enterprise system is a multidepartment system of record. This catalog excludes:

- (A) Information technology security systems, including firewalls and other cyber security systems.
  - (B) Physical access control systems, employee identification management systems, video monitoring, and other physical control systems.
  - (C) Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas, or water or sewer functions.
  - (D) Systems related to 911 dispatch and operation or emergency services.
  - (E) Systems that would be restricted from disclosure pursuant to Section 6254.19. of the Government Code
  - (F) The specific records that the information technology system collects, stores, exchanges, or analyzes.
- (d) Nothing in this section shall be construed to permit public access to records held by an agency to which access is otherwise restricted by statute or to alter the process for requesting public records, as set forth in this chapter.