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**CITY OF SIERRA MADRE
PLANNING COMMISSION MINUTES**

Regular Meeting of
Thursday, October 1, 2015 at 7:00 p.m.
City Council Chambers, 232 W. Sierra Madre Blvd.

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CALL TO ORDER

12 Chair Goldstein called the regular meeting of the Planning Commission to order at 7:02
13 p.m.

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ROLL CALL

17 **Present:** Chair Goldstein, Commissioners Buckles, Desai, Frierman-Hunt, Hinton,
18 Hutt, Spears

19 **Staff:**
20 Vincent Gonzalez, Director of Planning & Community Preservation
21 Leticia Cardoso, Planning Manager
22 Ryan Dunn, Assistant City Attorney
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APPROVAL OF AGENDA

26 Commissioner Desai moved to approve the agenda. Commissioner Hutt seconded.
27 Motion carried unanimously.
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APPROVAL OF MINUTES OF SEPTEMBER 17, 2015

31 Commissioner Frierman-Hunt moved to approve the minutes. Commissioner Spears
32 seconded. Commissioner Desai abstained due to his absence at the September 17,
33 2015 meeting. Motion carried unanimously.
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AUDIENCE COMMENT

37 None.
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PUBLIC HEARING

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Municipal Code Text Amendment 15-03 (MCTA 15-03) – Second Unit Ordinance

43 Planning Manager Cardoso delivered the staff report.
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45 Commissioner Desai requested clarification on the Conditional Use Permit trigger for
46 second story second units. Planning Manager Cardoso explained the requirement of
47 Conditional Use Permits.
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Commissioner Spears inquired about address assignments for the second units. Planning Manager Cardoso explained that new second units will not have separate addresses, as they are not allowed to have separate utilities.

Chair Goldstein inquired about short term rental potential of the second units. Planning Manager Cardoso stated that short term rental of any unit in the City is not allowed.

Commissioner Hutt spoke in favor of amending the second unit ordinance. Commissioner Hutt requested some language revisions that eliminated possible ambiguity.

Action: Commissioner Frierman-Hunt moved to approve Planning Commission Resolution 15-13 to recommend approval of Municipal Code Text Amendment 15-03 (MCTA 15-03) as amended. Commissioner Hutt seconded. Motion carried unanimously.

ORAL COMMUNICATION

Audience Comments

None.

Planning Commission

Commissioner Frierman-hunt reminded the public to conserve water.

Planning & Community Preservation

Director Gonzalez stated that the next regular Planning Commission meeting is scheduled for October 15, 2015. The Commission will consider amendments to the R-1 Ordinance. He also reminded the Commission about the upcoming Honors Dinner on October 8, 2015.

Adjournment

Chair Goldstein adjourned the meeting at 7:20 p.m.

Secretary to the Planning Commission
Vincent Gonzalez, Director of Planning & Community Preservation