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3 **CITY OF SIERRA MADRE**
4 **PLANNING COMMISSION MINUTES**
5 **Regular Meeting of**
6 **Thursday, June 2, 2016 at 7:00 p.m.**
7 **City Council Chambers, 232 W. Sierra Madre Blvd.**
8

9 **CALL TO ORDER**

10
11 Chair Goldstein called the meeting to order at 7:03 p.m.
12

13 **ROLL CALL**

14
15 **Present:** Chair Goldstein, Commissioners Buckles, Desai, Frierman-Hunt, Hinton,
16 Hutt, Spears
17 **Staff:** Vincent Gonzalez, Director of Planning & Community Preservation
18 Leticia Cardoso, Planning Manager
19 Terri Highsmith, City Attorney
20 Jennifer Peterson, Administrative Analyst
21

22 **APPROVAL OF AGENDA**

23
24 Commissioner Hinton suggested switching the order of the two items on the agenda,
25 and moved to approve the agenda as amended. Commissioner Hutt seconded. Motion
26 carried unanimously.
27

28 **APPROVAL OF MINUTES OF MAY 19, 2016**

29
30 Chair Goldstein requested that on line #23, the words "as amended" be struck and use
31 the word "suggested". He also requested that on lines # 65, 67 & 71 that "directed" be
32 changed to "suggested". He also requested to add on line #143 "and they were roughly
33 equal". Chair Goldstein requested that the additional conditions be spelled out in the
34 action item.

35 Commissioner Frierman-Hunt moved to approve the minutes as amended.
36 Commissioner Hutt seconded. Motion carried unanimously.
37

38 **AUDIENCE COMMENT**

39
40 None.
41

42 **PUBLIC HEARING**

43
44 **1. Municipal Code Text Amendment 16-02, (MCTA 16-02) R-3 Multiple Family Residential**
45 **Zone.**
46

47 Director Gonzalez delivered the staff report.
48

49 The Commission reviewed the proposed language.
50

Action: Commissioner Hinton moved to approve Planning Commission Resolution 16-05. Commissioner Hutt seconded. Motion carried unanimously.

PRESENTATION

1. Water Efficient Landscape Ordinance

Director Gonzalez introduced Public Works Director Inman, who delivered a Power Point Presentation.

Director Inman took questions from the Commission.

The Commission directed staff with the following action items:

- 1) Provide the Commission with a sample landscape plan check package.
- 2) Create a brochure to be provided to applicants to help clarify the water efficient landscape requirements.
- 3) Notate recently updated or pending changes to municipal code on City website.
- 4) Publish Director Inman's Power Point presentation.

Barbara Leigh Kline

Ms. Kline cited examples from other cities water efficient landscape ordinance materials. She also suggested including a certified irrigation specialist in the review process.

The Commission discussed their role in the review of the conceptual plans as part of consideration of zoning entitlements, and the feasibility of full staff review prior to Planning Commission consideration.

ORAL COMMUNICATION

Audience Comments

Barbara Leigh Kline

Ms. Kline requested an update on a property recently zoned R-3 in the Housing Element.

City Attorney Highsmith stated that the zoning of the property would remain unchanged as it is part of the certified Housing Element.

Planning Commission

Commissioner Frierman-Hunt thanked Chair Goldstein for his service on the Planning Commission. Commissioner Buckles also commended Chair Goldstein.

Planning & Community Preservation

Director Gonzalez stated that the next regular Planning Commission meeting is scheduled for June 16, 2016.

Adjournment

Chair Goldstein adjourned the meeting at 8:10 p.m.

Secretary to the Planning Commission

Vincent Gonzalez, Director of Planning & Community Preservation