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3 **CITY OF SIERRA MADRE**
4 **PLANNING COMMISSION MINUTES**
5 **Regular Meeting of**
6 **Thursday, July 7, 2016 at 7:00 p.m.**
7 **City Council Chambers, 232 W. Sierra Madre Blvd.**
8

9 **CALL TO ORDER**

10
11 Acting Chair Frierman Hunt called the meeting to order at 7:02 p.m.

12 **ROLL CALL**

13
14 **Present:** Commissioners Buckles, Frierman-Hunt, Hinton, Hutt, Spears
15 **Absent:** Commissioner Desai
16 **Staff:** Vincent Gonzalez, Director of Planning & Community Preservation
17 Leticia Cardoso, Planning Manager
18 Terri Highsmith, City Attorney
19
20

21 **ROTATION OF CHAIR AND VICE CHAIR**

22
23 Commissioner Hutt nominated Commissioner Frierman-Hunt as Chair, and
24 Commissioner Spears as Vice-Chair. Commissioner Hinton seconded. Motion carried
25 unanimously.
26

27 **APPROVAL OF AGENDA**

28
29 Commissioner Spears moved to approve the agenda. Commissioner Hutt seconded.
30 Motion carried unanimously.
31

32 **APPROVAL OF MINUTES OF JUNE 16, 2016**

33
34 Commissioner Hutt moved to approve the minutes. Commissioner Spears seconded.
35 Motion carried unanimously.
36

37 **AUDIENCE COMMENT**

38
39 None.
40

41 **PUBLIC HEARING**

42
43 **MUNICIPAL CODE TEXT AMENDMENT 16-06 (MCTA 16-06): AMENDMENTS TO THE**
44 **DEFINITIONS ORDINANCE (CHAPTER 17.08) AND R-1 ONE FAMILY RESIDENTIAL**
45 **ZONE ORDINANCE (CHAPTER 17.20) OF THE SIERRA MADRE MUNICIPAL CODE.**
46

47 Planning Manager Cardoso delivered the staff report.
48

49 Commissioner Hinton requested that Planning Manager Cardoso describe a flag lot for
50 the viewing audience, which she did.
51

52 **Public Comment**

53
54 Barry Gold

55 Ramona Ave.

56 Mr. Gold spoke in favor of the revisions to the municipal code as proposed.

57
58 The Commissioners expressed gratitude to the members of the subcommittee. The
59 Commission made minor grammatical changes to the proposed language.

60
61 **Action: Commissioner Hutt moved to approve MCTA 16-06 with noted minor**
62 **changes. Commissioner Buckles seconded. Motion carried unanimously.**

63
64 **ORAL COMMUNICATION**

65
66 **Audience Comments**

67
68 None.

69
70 **Planning Commission**

71
72 Chair Frierman-Hunt suggested cancelling the July 21, 2016 Planning Commission
73 meeting due to lack of items on the agenda.

74
75 Commissioner Spears invited the public to attend the One Book, One City events.

76
77 Commissioner Spears spoke about the Sierra Madre Earthquake in 1991 and the
78 effects on the community. He suggested creating a list of buildings with soft-stories and
79 unreinforced masonry to prepare for another earthquake.

80
81 **Planning & Community Preservation**

82
83 Director Gonzalez stated that Commissioner Desai had been reappointed for another
84 term on the Planning Commission. He stated that the appointment for the remaining
85 vacancy will take place at the July 26, 2016 City Council meeting.

86
87 Director Gonzalez reviewed a list of directives from former Chair Goldstein and provided
88 an update on each.

89
90 **Adjournment**

91
92 Chair Frierman-Hunt adjourned the meeting at 7:36 p.m.

93
94
95
96
97 Secretary to the Planning Commission
98 Vincent Gonzalez, Director of Planning & Community Preservation